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Senior Quantity Surveyor / Estimator Civil & MEP

1 message

Muhammad Imran Akhtar <imran.akhtar0366@gmail.com> Sat, Dec 17, 2022 at 1:48 PM
To: jobswbproject@gmail.com

Dear Sir / Madam ,
I saw your advertisement on Newspaper. I worked in Saudi Arabia as a Quantity Surveyor . I have Experience in Jeddah KING ABDULAZIZ INTERNATIONAL AIRPORT and Many Projects in Maccha like SHAMIYA, CHILLER etc. Now I am working in Pakistan Karachi **The Court Group Of Companies** as a **Senior Quantity Surveyor Civil & MEP**.

I have 15 years of experience in the Quantity Surveyor/Estimator field different activity (Cost Budgeting and Controlling, Preparation of Engineer's Estimate, Rate Analysis, Value Engineering, Market survey for updates regarding current rates, Pre-Qualification, BOQ preparation, Tender preparation and flotation, Cost Comparatives, Bills Verification, Variation Orders assessment and Coordination with the Consultants, Contractors & Vendors.. well-versed in looking through the plans, sections, elevations, floors, cut sections, and specs of Architecture, Electrical, Mechanical, and Landscape drawings I get the material quantities (BOQ) and transfer all amounts in excel worksheet or any required format. I have excellent skills in On-Screen Takeoff Material and Iam a fast learner for new software needed to fulfill the job) and I have successfully completed various types of engineering projects like Multi Story Buildings & Structures independently (Specially Building like School, Hospital & Housing Project).Throughout my career I have maintained a balance between my curricular and extracurricular activities and have an ability to adapt to changing circumstances.

Kindly find attached my C.V and I am waiting for your positive response.

Muhammad Imran
Senior Quantity Surveyor / Estimator
Civil & MEP
+92-321-3817899

Muhammad Imran CV.pdf
273K

MUHAMMAD IMRAN

Senior Quantity Surveyor

House No. A-107 Lawyers Society,
Sector 24-A Scheme No.33
Karachi bar Association Housing Society.
0092-321-3817899
Imran.akhtar0366@gmail.com

OBJECTIVE:

To obtain a challenging and reasonable position when I can utilize my talent and skill leading to growth opportunities within the company, I am highly motivated confident and reliable person with pleasant personality. Quite straightforward and compose a friendly disposition with good sense of humor. I am confident decision maker and effective problem solver, able to work well under pressure either communication and induvial or a part of team. Have an excellent communication and presentation skills with individuals at all level.

WORKING EXPERIENCE:

Worked in a The Court Group Of Companies: **2020 Till now**

Presently I am working as **Sr. Quantity Surveyor Civil & MEP** in The Court Group stationed at Head of Karachi.

1. **The Court Regency**
2. **The Court Twin Tower**
3. **The Court Sky Tower**
4. **The Court Height**

Responsibility:

- Cost planning, estimating and Bill Of Quantity production for Civil & MEP services.
- Primarily pre-contract / measurement experience.
- Knowledge of pricing / market rates.
- Post contract MEP variation evaluation and management.
- Performing risk and value management and cost control functions.
- Advising on procurement strategy.
- Preparing tender and contract documents.
- Preparing and analyzing costing for tenders, tender negations and recommendation reports.
- Undertaking costs analysis project work.
- Identifying, analyzing and developing responses to commercial risks.
- Providing advice on contractual claims.
- Writing detailed progress/ cost reports.
- Interim valuations and payment certificates.
- Management of bonds, insurances and guarantee logs.
- Maintaining awareness of the different building contracts in current use.
- Understanding the implications of health and safety regulations.
- Reporting to Resident Engineer on all commercial issues.
- Client facing and leading commercial meetings.
- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects
- Be neutral in all decisions.

Worked in a Gohar Group of Companies Pvt Ltd: 2018 Till 2020

Pervious I am working as **Senior Quantity Surveyor** in Gohar Group of Companies Pvt Ltd Company stationed at Head of Karachi, whereas company Site office in Pakistan Different Region. The main assignments Gohar Group of Companies Pvt Ltd throughout all Pakistan.

1. **Gohar Tower.**
2. **Gohar Green City.**
3. **Gohar Complex.**
4. **Gohar Vista.**
5. **Gohar Villas.**
6. **Gohar Rabi Center.**
7. **Gohar Bara Market.**
8. **Gulshan-e-Maymar.**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.
- Be neutral in all decisions.

Worked in a AMCORP Engineering Construction Pvt Ltd: 2017 to 2018

Pervious I am working as **Quantity Surveyor** in AMCORP Engineering Construction Pvt Ltd Company stationed at Head of Karachi, whereas company Site office in Pakistan Different Region. The main assignments AMCORP Engineering Construction Pvt Ltd throughout all Pakistan.

1. **Old Golimar Grid Station TP-1000**
2. **New Golimar Station TP-1000**
3. **Gulshan Grid Station TP-1000**
4. **Gerry's Danata Project Phoenix PEB Structur**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.
- Be neutral in all decisions.

Worked in a NPI Construction & Engineering Pvt Ltd: **2016 to 2016**

Pervious I am working as **Quantity Surveyor** in NPI Construction & Engineering Pvt Ltd Company stationed at regional of Karachi, whereas company head office is in Faisalabad. The main assignments NPI Construction & Engineering Pvt Ltd throughout all Pakistan.

1. **Sindh Parliamentarian Residences Karachi.**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.

Worked in a Zealcon Engineering Pvt Ltd: **2016 to 2016**

Pervious I am working as **Quantity Surveyor** in Zealcon Engineering Pvt Ltd Company stationed at regional of Karachi, whereas company head office is in Lahore. The main assignments in Zealcon Engineering Pvt Ltd throughout all Pakistan.

1. **Balochistan UCH-II Project in Shabutpur**
2. **NASHPA Project in KPK**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.
- Be neutral in all decisions.

Worked in a SHALIMAR CONSTRUCTION THE CITY SCHOOL: **2015 to 2016**

Pervious I am working as **Quantity Surveyor** in Shalimar Construction Company stationed at regional of Karachi, whereas company head office is in Lahore. The main assignments in Shalimar is construction of campuses of **The City School** throughout Sindh and Baluchistan (southern region) along with repair and maintenance works in all campuses and rented facilities which are more than one hundred in numbers.

1. **Karachi Many Project The City School**
2. **Hyderabad Jinnah Campus The City School**
3. **Hyderabad Liaquat Campus The City School**
4. **Sukkar Indus Campus The City School**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.
- Be neutral in all decisions.

Worked in a BIN LADIN COMPANY (CPCFAST) Saudi Arab: **2012 to 2014**

Pervious I was worked as **Quantity Surveyor** in **Saudi Binladin Group** stationed at regional of **Makah**, whereas company head office is in **Jeddah**. The main assignments in Saudi Binladin Group throughout **Mecca, Medina, Jeddah, Raiz** and many Cities in **SAUDI ARAB** along with repair and maintenance works in all Project and rented facilities which are more than one hundred in numbers.

1. **Mecca Al-Shamiya Project Increased Haram**
2. **Mecca Chiller Project Near To Haram**
3. **Mecca Dakliya Security Project**
4. **Jeddah King International Airport Project**

Responsibility:

- Read a structural and architectural drawing.
- Take stock of dimensions with appropriate description of materials from drawings and prepare Bills of Quantities.
- Do site measurements and prepare payment certificates.
- Be accountable and responsible for all works undertaken by him.
- Practical and logical qualities and methodical way of thinking.
- Strong numerical and financial management skills and the ability to learn design and costing IT packages.
- Knowledge of building and construction technology.
- Prepare commercial reports, recommendations, data analysis, Rate analysis & Bar Bending Schedule.
- Provide assistance in verifying claims, payments, variations, contractual issues for projects.
- Be neutral in all decisions.

Worked in a WHITE ROSE (PVT) LIMITED: **2009 to 2010**

Pervious I was worked as **Auto Cad Draftsman** in **White Rose (PVT)**, whereas company head office is in **Karachi**. The main assignments in Karachi. With experience of working on variety of projects and having Good Communication and Presentation Skills. To seek a challenging position in the same field in order to utilize my qualification and experience to the optimum level, in order to obtain a career growth.

Responsibility:

- Preparing working Drawings for projects
- Analyzed rough sketches and interpreted specifications to develop 2D and 3D drafts.
- Coordinated with Engineers to develop engineering change notices.
- Responsible for the preparation of all types of drawings such as Civil, Plumbing layouts Interior layouts, Interior design layouts etc.
- Preparing working Drawings for projects, especially Residences, Commercial buildings, Mosques, Hospitals, Schools and Stores etc.
- Preparing MEP Drawings like Electrical, drainage, water supply, Civil, A/C etc.
- Dealing directly with Electrical Engineers and Mechanical Engineers to follow the progress of the project's drawings.

Co-curricular Activates & Skills:

I have completed these diplomas of Computer Courses.

Graphics:

- Flash
- Photoshop
- Carol-Draw
- Freehand
- In-page

Auto CAD:

- Draftsman
- Making Drawing
- Structure, Architecture, Layout
- 2D & 3D Drafting

Office Packages:

- Microsoft Word
- Microsoft Excel
- Microsoft Power Point
- Microsoft Outlook

Quantity Surveyor:

- Calculate the Quantity of Site Work
- Site Visit when required makes Rate Analysis
- Make Bills, Monthly Payment Certificate & BOQ
- Adjust all Data of Sub-Contract

Academic Background:

PRIMIER GOVT.BOYS COLLAGE 2012
- **Graduation B.Com.**

GOVERNMENT COLLAGE OF COMMERCIAL EDUCATION 2009
- **Intermediate for D.com.**

GOVERNMENT COLLAGE OF TECHNOLOGY 2009
- **Associate Engineering in Civil.**

GLAMOUR CHILDERN SECONDRY SCHOOL 2005
- **Matriculation (Science).**

Industrial & Official Skills:

Employers will look for candidates with the following attributes:

- Practical and logical qualities and a methodical way of thinking;
- A creative and innovative approach to problem-solving;
- Strong numeracy and financial management skills and the ability to learn sophisticated design and costing IT packages;
- The ability to write clear and precise reports and to relate complex information in a simple way to a diverse range of people;
- Negotiating and team-working skills and the ability to motivate and lead those on site;
- Detailed knowledge of past and current building and construction technology, processes, materials, business and legal matters.

Extracurricular Activities:

- Fluency in English, Urdu, Arabic, Panjabi.
- Reading professional magazines and newspaper.
- Do exercise for fitness.
- Attend professional seminar and exhibition.
- Browsing web and chatting on Internet.
- Hosting and designing web site.

Personal Information:

Father	:	Muhammad Akhtar
Religion	:	Islam
Nationality	:	Pakistani
D.O. B	:	20 Sep 1987
N.I.C	:	42101-5356223-9
Marital status	:	Married
Domicile	:	Karachi, Center
Passport Number	:	FB-1222231